



VALE VERDE INTERNATIONAL SCHOOL Fees per Annum for Academic Year 2023/2024

PRIMARY SCHOOL

REGISTRATION

€500 for New pupils + €150 Annual Re-Registration

For new pupils: Once the terms of admission have been completed and the **non-refundable** registration fee of **€500** has been paid, the student's name will be placed on a waiting list. The pupil's place will be confirmed once the security deposit has been paid and accepted.

For returning pupils: A non-refundable re-registration fee of **€150** for returning students is payable on or before **1st June** each year. Once this fee has been paid, the pupil's place will be secured for the next academic year, subject to all previous years' school fees being paid up to date.

SECURITY DEPOSIT

€ 500

Once the Security Deposit (SD) has been paid, the child's name will be placed on register and provisionally accepted, until Admissions Policies (item 6 below) have been complied with. If classes are full, the SD will not be accepted and the child's name will be placed on a waiting list. See further notes under item (3) below.

ANNUAL INSURANCE

€ 50

SCHOOL TRANSPORT FEES

€520 per term from Lagos/ Portimão/Lagoa;

YEAR	ANNUAL FEE	TERMLY FEE		
		1 st Aug,	1 st Dec,	1 st Mar
Years 1 & 2	€ 6,282.00	€ 2,094.00		
Years 3 & 4	€ 6,498.00	€ 2,166.00		
Year 5	€ 6,795.00	€ 2,265.00		
Year 6	€ 6,885.00	€ 2,295.00		

1 - TERMS OF PAYMENT:

- Annual** - For full annual fees received on or before 30 June 2023, a **10%** discount will be given. Payment received between 1 July and 31 July 2023 = **5%** discount.
- Termly** - Payable in three instalments. Fees for term 1 are payable by **1st August**, for term 2 by **1st December**, for term 3 by **1st March**.
- Monthly** - In 9 instalments to be paid by the **1st** day of each month, starting from **1st August** to **1st April**. Please note that late monthly payments will incur administrative fees.
- A non-accumulative **5%** family discount will apply to the younger of two siblings and **6%** for the 3rd/4th sibling.

2 - LEGAL RESPONSIBILITY: Parents/guardians are responsible for the payment of school fees. It is required by Law that tax numbers **must** be provided for all students. The school is unable to provide tax declarations without fiscal numbers. Failure to pay fees or provide tax numbers may result in exclusion of the student until rectified. There will be no discount for absences from school or for virtual learning.

3 - SECURITY DEPOSIT: This deposit and registration fees are payable in full upon application in order for a child's name to be placed on the register. The deposit is refundable one month after the notice period, on condition that a full term's written notice is given before the pupil leaves the school, all library books and locker keys have been returned and there are no other monies outstanding. Notice given on the first day of a term does not constitute one full term's notice, as effectively the term would have already commenced. The security deposit is payable irrespective of whether the annual fees are paid in full.

4- NOTICE OF WITHDRAWAL FROM SCHOOL: Parents/guardians must give at least one full term's notice in writing to the Admissions Office at admissions@vvis.org to cancel their child(ren)'s enrolment, otherwise parents/guardians will be charged for a term's fees.

Please see the table below for reference.

To leave

- At the end of term 1
- At the end of term 2
- At the end of the academic year

Deadline for written notice to school

- Before the end of August
- Before the end of December
- Before the end of March

5 - TRANSPORT: Once agreed upon, commitments and seat allocations are for a full school year.

6 - ADMISSION: Admission is not entirely dependent on academic ability, but is subject to an interview and/or test to determine level/year of admission. An official school report card or transcript of grades covering the previous year has to be submitted. In addition, a student will only be admitted once all admission policies have been complied with, including the provision of medical records required by Law as well as (NBI) a tax (Portuguese *contribuinte*) number. Returning students may lose their place if the Annual Registration Fee is not paid by **1 June** and may have to re-apply for admission. Admission of a pupil implies agreement to VVIS terms and conditions as well as compliance with all school policies.

7 - OTHER: The school reserves the right to deny admission or request a pupil's immediate, temporary or permanent withdrawal for a grave disciplinary offence; or if the school considers such a withdrawal to be in the best interest of the pupil or the establishment; or if significant information is withheld from VVIS; or if school fees are not paid in accordance with school financial regulations; or if the tax number is not provided, the school may cancel the agreement and the parents have to arrange alternative education for the pupil.