



# VALE VERDE INTERNATIONAL SCHOOL

## Fees per Annum for Academic Year 2023/2024

### SECONDARY SCHOOL

<b>REGISTRATION</b>	<b>€500 for New pupils + €150 Annual Registration</b>
---------------------	---

**For new pupils:** Once the terms of admission have been completed and the non-refundable registration fee of **€500** has been paid, the student's name will be placed on a waiting list. The pupil's place will be confirmed once the security deposit has been paid.

**For returning pupils:** A non-refundable Annual Registration Fee of **€150** for returning students is payable on or before **1<sup>st</sup> June** of each year. Once this fee has been paid, the pupil's place will be secured for the next academic year, subject to all previous years' school fees being paid up to date.

<b>SECURITY DEPOSIT</b>	<b>€ 500</b>
-------------------------	--------------

Once the Security Deposit (SD) has been paid, the child's name will be placed on register and provisionally accepted, until Admissions Policies (item 7 below) have been complied with. If classes are full, the SD will not be accepted and the child's name will be placed on a waiting list. See further notes under item (3) below.

<b>ANNUAL INSURANCE</b>	<b>€ 50</b>
-------------------------	-------------

<b>SCHOOL TRANSPORT FEES</b>	<b>€520 per term from Lagos/Portimão/Lagoa</b>
------------------------------	--

YEAR	ANNUAL FEE	TERMLY FEE (1 <sup>st</sup> Aug, 1 <sup>st</sup> Dec, 1 <sup>st</sup> Mar)	MONTHLY FEE (1 <sup>st</sup> Aug – 1 <sup>st</sup> Apr)
Year 7	€ 8,280.00	€ 2,760.00	€ 920.00
Year 8	€ 8,325.00	€ 2,775.00	€ 925.00
Year 9	€ 8,640.00	€ 2,880.00	€ 960.00
Year 10	€ 9,450.00	€ 3,150.00	€ 1,050.00
Year 11	€ 9,585.00	* See Note 1 below	€ 1,065.00
Years 12 & 13	€ 11,124.00 (3 subjects)	* See Note 2 below	€ 1,236.00

#### 1 - TERMS OF PAYMENT

- a) **Annual** - For full annual fees received on or before 30 June 2023, a **10%** discount will be given. Payment received between 1 July and 31 July 2023 = **5%** discount.
- b) **Termly** - Payable in three instalments: Term 1 payable by **1<sup>st</sup> August**, term 2 by **1<sup>st</sup> December**, term 3 by **1<sup>st</sup> March**.
- c) **Monthly** - In 9 instalments to be paid by the **1<sup>st</sup>** day of each month, starting from **1<sup>st</sup> August** to **1<sup>st</sup> April**. Please note that late monthly payments will incur administrative fees. See monthly instalments for years 11-13 below.
- d) A non-accumulative **5% family discount** will apply to the younger of two siblings and **6%** for the 3<sup>rd</sup>/4<sup>th</sup> siblings.
- e) **EXAM FEES:** IGCSE CIE €135 / Edexcel €150; AS CIE €160/Edexcel €180; A2 CIE €180/Edexcel €200 per subject. (Refer item 6)

**\*Note 1: Year 11 - Term 1 €4000      Term 2 €4000      Term 3 €1585**  
**Monthly €1065 pm x 9 from 1<sup>st</sup> August 2023 to 1<sup>st</sup> April 2024**

**\*Note 2: Years 12 & 13 – Term 1 €4900      Term 2 €4400      Term 3 €1824**  
**Monthly €1236 pm x 9 from 1<sup>st</sup> August 2023 to 1<sup>st</sup> April 2024**

**2 - LEGAL RESPONSIBILITY:** Parents/guardians are responsible for the payment of school fees. It is required by Law that tax numbers *must* be provided for all students. The school is unable to provide tax declarations without fiscal numbers. Failure to pay fees or provide tax numbers may result in exclusion of the student until rectified.

**3 - SECURITY DEPOSIT & SCHOOL RESOURCES :** All resources issued to students during the year remain the property of VVIS. All library books and locker keys must be returned before the end of the academic year or before the student is transferred to another school. Failure to do so will result in withholding school reports and results and the receiving school being informed of the money owing to VVIS. Please cover books and return these at the end of the school year in perfect condition. Parents will be charged for damaged or lost books at the purchase price. Security Deposits will only be refunded if one full term's notice is given of a student's intention to leave.

**4- NOTICE OF WITHDRAWAL FROM SCHOOL:** Parents/guardians must give in writing to the Admissions Office at admissions@vvis.org at least one term's notice, to cancel their child(ren)'s enrolment, otherwise parents/guardians will be charged for a term's fees.

Please see the table below for reference.

<u>To leave</u>	<u>Deadline for written notice to school</u>
At the end of term 1	Before the end of August
At the end of term 2	Before the end of December
At the end of the academic year	Before the end of March

**5 - TRANSPORT:** Once agreed upon, commitments and seat allocations are for a full school year.

**6 - EXTERNAL EXAMS & ABSENTEES:** Exam fees are not included in the schedule of fees above and are payable by **15 January 2024**. The parent/guardian is responsible for full payment of fees until the end of term three. There will be no discount for absences from school or for virtual learning. Should this happen, full-time teachers are required to deliver online learning and revision lessons. Students are required to attend revision lessons during exam periods. Students may only register for external exams in subjects taught at VVIS for the duration of that academic year. VVIS does not allow non-registered candidates to sit their external exams at VVIS.

**7 - ADMISSION:** Admission is not dependent on academic ability, but is subject to an interview and/or test to determine level/year of admission. An official school report card covering the previous year's results has to be submitted. A student will only be admitted once all admission policies have been complied with, including the provision of medical records required by Law as well as (NB!) a tax (Portuguese *contribuinte*) number. Returning students may lose their place if the Annual Registration Fee is not paid by **1 June**. Admission of a pupil implies agreement to VVIS terms and conditions as well as compliance with all school policies.

**8 - OTHER:** The school reserves the right to deny admission or request a pupil's immediate, temporary or permanent withdrawal for a grave disciplinary offence; or if the school considers such a withdrawal to be in the best interest of the pupil or the establishment; or if significant information is withheld from VVIS; or if school fees are not paid in accordance with school financial regulations; or if the tax number is not provided, the school may cancel the agreement and the parents have to arrange alternative education for the pupil.